

**From**

.....  
.....  
.....

**Designation:-** .....

**Personal Mob No:-** .....

**To**

**The Manager**

**Bank of Baroda**

.....

**Sir,**

**Sub: Standing instruction to transfer Cash–Request reg:-**

**Ref: AC No:- 0835020000518 Round North Thrissur**

**Kind attention is invited to the subject and reference cited above.**

**I have SB Account in Bank of Baroda .....(Branch)**

**as AC No..... I would like to transfer Rs.100/- (Hundred Rupees Only) on the ..... day of every month from my above account to the Ac No. 0835020000518, IFSC Code BARB0TRICHU Round North Thrissur Branch in respect of ‘MERCY COPS’ charitable trust for the purpose of charitable activities. This instruction will remain in force until further communication in this regard.**

**Thanking you**

**Place:**

**Yours faithfully**

**Date:**

**Signature:-** .....

**Name:-** .....

**Introduced By:-** .....